



## District English Learner Advisory Committee | DELAC

### Meeting Minutes

October 10, 2023 | 9:00 AM – 10:30 AM | Location: District – Bay A, Sycamore Room | ZOOM  
- [https://bit.ly/2023-2024\\_TRDELAC](https://bit.ly/2023-2024_TRDELAC)

**Welcome and Introductions** – By Mr. Timothy Tibbs, EL Coordinator, Dr. Jisel Villegas, Ph.D. - Director of EL., Anna Montoya TR Translator Technicians, Lor Xiong-Rory, Hmong Interpreter (Hanna Interpreting Serv.), Alex Pina, Admin. Clerk Sr. Bilingual.

**School sites represented** – Fairbanks (Via Zoom), Hillsdale Elem (1 Parent via Zoom), Las Palmas Elem. (3 Parents via Zoom), Rio Linda HS. (1 In-person), Sierra View (Via Zoom), Smythe 7-8., Strauch (Via Zoom)

**DELAC Agenda and Norms:** presented for the evening by Mr. Timothy Tibbs, EL Coordinator.

DELAC Roles & Responsibilities - Each LEA with 51 or more EL students must form a DELAC unless the district designates for this purpose a subcommittee of an **existing districtwide** advisory committee. Parents or guardians, or both, of pupils of limited English proficiency who are not employed by the district shall constitute the majority of the DELAC.

## Responsibilities

- (1) **Master Plan** - Development of a district master plan for education programs and services for English learners. The district master plan will take into consideration the school site master plans.
- (2) **Needs Assessment** - Conducting of a district wide needs assessment on a school-by-school basis.
- (3) **Goals & Objectives** Establishment of district program, goals, and objectives for programs and services for English learners.
- (4) **English Learner Compliance** - Development of a plan to ensure compliance with any applicable teacher and/or teacher aide requirements.
- (5) Review and comment on the school district reclassification procedures.
- (6) **Parent Notifications** - Review and comment on the written notifications required to be sent to parents and guardians.
- (7) **Local Control Accountability Plan (LCAP)** If the DELAC acts as the English learner parent advisory committee under California *Education Code* Sections 52063(b)(1) and 52062(a)(2), the DELAC shall also review and comment on the development or annual update of the Local Control and Accountability Plan (LCAP). \*

**Programs & Services for English Learners** – presented by Jisel Villegas, Director of English Learner Services

**Required;** Designated & Integrated English Language Development (ELD) instruction.

## SUPPLEMENTARY

- Dual Language Immersion (DLI) program at Las Palmas, Madison and Martin Luther King Jr. Technology Academy
- Student Data chats with Student Learning Coaches (SLC)
- Student intervention with Academic Intervention Specialists (AISB) for English Language acquisition
- Multilingual tutoring
- Imagine Learning for K-6 (levels 1 & 2)
- Rosetta Stone for newcomer students in grades 7-12 (newcomers)
- Parent Institute for Quality Education (PIQE) training
- Cal New, RSI, Community Support Grants
- Family and Community Liaisons

**Local Control Accountability Plan & Budget Input #1** – presenters Travis Burke, Director of Special Projects (Present) & Ryan DiGiulio, Chief Business Official (Not Present) – Mr. Burke presented on the LCAP GOALS and Progress. Twin Rivers has a goal that 50% of our students score at or above grade level in English Language Arts and Math, CAASP and I-ready, etc. to name a few. We also want to grow our student graduation rate to 95%. What supports in Twin Rivers are working well and what changes do you think will help us achieve these goals for our student? We Need Your Input please go to the link and scan the QR Code.

[LCAP Presentation and Budget Input Link](#) | [LCAP Presentation English](#) | [LCAP Presentation Spanish](#)

[LCAP Presentation Russian](#) | [LCAP Presentation Ukrainian](#) | [LCAP Presentation Hmong](#)

**Family & Community Engagement Updates** – presented by Tim Tibbs, EL Coordinator on behalf of Heriberto Soto, FACE Coordinator. And EDI Equity, Diversity and inclusion Department – Katrina Callaway, Director of EDI, 504 Coordinator focus on **Three Goals Today** 1. – TRUSD Communication 2. – Online Learning Programs 3. – TRUSD Support Staff. FCL’s will support and help parents with resources like ARIES, which is in the TRUSD APP Portal and Parent square that gives parent and student access.

Q. – How do I confirm the information is correct in AEIRES?

A. – You should receive an email to update & confirm the student’s information.

Upcoming Events –

- North Sacramento Health Fair – October 14, 2023 | 10:00 am to 2:00 pm at Smythe Academy K-6
- College Fair – Oct. 16 9:00 am – 12:00 pm at Rio Linda HS Grades over 50 colleges will be present.
- Student Services Drug Prevention Support – Oct. 23, 203 4:30 pm – 5:30 pm via Zoom
- Parent Project – October 11 – December 20, 2023 – Weds. 6:00pm-8:00pm Rio Tierra Mid. School
- Workshop Altar for Families – Día de los Muertos Oct. 26 at Madison, Oct. 30<sup>th</sup>, at Las Palmas
- Workshop Día de Los Muertos – Nov. 1, 2023 at MLK

Next DELAC Meeting is Tuesday, December 12, 2023 at 9:00 AM to 10:30 AM.

Adjournment 10:30 A.M.

